

Memorandum Of Agreement

This memorandum is to document an understanding and agreement between:

“Federation of State Medical Boards of the United States, Inc. (FSMB)”

and

“ _____ ”

This action is due to the closure of the program (ACGME #____) by the Accreditation Council for Graduate Medical Education _____ Residency Review Committee.

This statement pertains specifically to the attached listing of graduate resident files.

The files have not been altered in any way from there original content and are complete.

The sending of these resident files to the FSMB is an attempt to facilitate the recovery of the file data for the physicians to access in the future for credentialing verification needs.

The data is confidential and is only to be distributed via the individual physician’s confirmed release.

This service is free of charge, now and forever to “ _____ “. Retrieval of the data, by the direction of the individual physician via release form, is in no way connected to this agreement. Any costs incurred for retrieval is by election of the individual.

If the FSMB organization should disperse or become non-existent, it is agreed that the organization will deliver all records containing the resident records to an appropriate entity in conjunction with all applicable state laws and regulations along with this agreement and a written explanation of why the service is no longer available.

Program Director Name

FSMB Authorized Name

Program Director Signature

FSMB Authorized Signature

Date

Date